

The Board of Education of La Harpe Community School District #347 held a regular meeting November 20, 2012 in the school district library. President Cindy Wear called the meeting to order at 7:15 p.m.

Roll Call was answered by Nate Butler, Pam Campbell, Mark Irish, Darren Spangler, and Cindy Wear. Willo Carpenter was not in attendance. Rex Huston arrived 7:24 p.m. Supt. Jo Campbell and Board Sec. Jeanne Clayton were in attendance. Principal Lila McKeown arrived after supervising a regional championship home game. President Wear welcomed guests: La Harpe 3rd grade teacher Emily Kohl and math teacher Brian Sullivan.

Public Presentations:

3rd Grade Teacher Emily Kohl presented a Social Studies lesson on Communities her students had completed. Each child had chosen a community, gathered specific data to report and presented it in a PowerPoint page format. Kohl used the Promethean board to show each child's PowerPoint slide.

Junior High Math Teacher Brian Sullivan gave the Board some background information about himself and presented a lesson on measurement the 7th grade had completed. Sullivan showed data displays, graphing on the Promethean board using Excel, folders with student writing and work, and spoke of his Response to Intervention group, a normal day in Math class, and the ways the Promethean board is used on a regular basis by students. Sullivan gave a special thanks to Principal McKeown for allowing him the flexibility to do spreadsheets with the class. Sullivan also mentioned working with Illini West to prepare current students for the high school Common Core Standards as well as for Algebra.

President Wear thanked each presenter. Kohl and Sullivan each left the meeting at the completion of their presentation.

A motion was made by Butler with second by Irish to approve the minutes of the open and closed meetings of the October 16, 2012 regular meeting of the La Harpe CSD #347 School Board as presented. Roll Call: Butler, yes; Campbell, yes; Carpenter, absent; Huston, yes; Irish, yes; Spangler, yes; Wear, yes. Motion carried 6-0.

Supt. Campbell gave the financial report and presented district bills.

A motion was made by Huston with second by Butler to approve the financial report and payment of bills as amended. Roll Call: Campbell, yes; Carpenter, absent; Huston, yes; Irish, yes; Spangler, yes; Wear, yes; Butler, absent. Motion carried 6-0.

Board Committee Reports:

Facilities: Bob Huff is preparing the Capitol Development Board Grant forms online at the State Board website. Dr. Campbell reviewed the status of this. La Harpe District should receive funds back from the State beyond the amount the District has invested in it. The timing depends on the State bond sale for CDB funds to be granted.

The open stalls in boys' restroom in the front foyer were considered. The head custodian will be directed to install privacy curtains for now since those restrooms will be reconstructed in the Phase 2 projects.

Johnson Controls will work on the HVAC controls for the south wing of the main school building using School Maintenance Grant funds.

Joe Petty of JH Petty & Associates and Bob Huff met with Dr. Campbell, Mrs. McKeown, and Don Little to gather input on the floor plans for Phase 2.

The Board considered ways to include the public in the Phase 2 planning with an open house or public meeting inviting comments and input in the process, yet keeping within the State criteria for use of the CDB grant funds.

Policy: The next PRESS Policy Issue has arrived and the committee will meet to review it in addition to other policy requested for review.

Technology: We have purchased a firewall from Quality Network Solutions. A desktop or laptop computer

is needed in the cafeteria as soon as possible. The Tech Coordinator will look for an option that will hold up in that environment.

Dr. Campbell's Superintendent's report included information from a presentation by Diane Ravitch on the impact of No Child Left Behind and high stakes testing. Dr. Campbell also mentioned legislative updates coming.

Prin. McKeown gave updates on the progress of each athletic team, Red Ribbon Week and Quarterly PBIS activities. McKeown mentioned many recent activities such as Parent Teacher Conferences, the semiannual Book Fair, and a food drive during Hunger and Homeless Week. Certified Staff received School Improvement Day training on the new Teacher Evaluation process, Teacher Web Pages, and an annual CPI Refresher. McKeown's first round of teacher observations is completed. McKeown gave the Board a copy of the new teacher evaluation plan and a list of positive comments gathered from staff members about the school climate. McKeown listed 5 webinars she has completed regarding implementation of new standards.

Business Items:

FY 2014 Overview of Preliminary Tax Levy: Dr. Campbell reviewed in detail three possible tax levy proposals, the anticipated EAV, and many other variables to consider in making the decision such as the advanced technology the District will need in order to comply with Senate Bill 7 and the challenges of the Affordable Health Care Act.

A motion was made by Irish with second by Wear to approve the FY 2014 Preliminary Tax Levy as presented. (Scenario B-Green) Roll Call: Huston, yes; Irish, yes; Spangler, yes; Wear, yes; Butler, yes; Campbell, yes; Carpenter, absent. Motion carried 6-0.

Annual Review of District's Risk Management Plan: A motion was made by Campbell with second by Butler to approve the District's Risk Management Plan as presented. Roll Call: Carpenter, absent; Huston, yes; Irish, yes; Spangler, yes; Wear, yes; Butler, yes; Campbell, yes. Motion carried 6-0.

Appoint Additional Local District Election Official: A motion was made by Butler with second by Campbell to appoint Laura Claassen to the position of Local Election Official. Roll Call: Irish, yes; Spangler, yes; Wear, yes; Butler, yes; Campbell, yes; Carpenter, absent; Huston, yes. Motion carried 6-0.

Inter Fund Loan to Fire Prevention and Safety: Motion by Butler with second by Huston to transfer funds from the Working Cash Fund to the Fire Prevention and Safety Fund in the amount of \$250,000. Roll Call: Spangler, yes; Wear, yes; Butler, yes; Campbell, yes; Carpenter, absent; Huston, yes; Irish, yes. Motion carried 6-0.

Heater Expansion Tanks Bids: Motion by Spangler with second by Butler to approve the Expansion Tank Bid from Plumbing, Etc., Mike James in the amount of \$5012.50. Roll Call: Spangler, yes; Wear, yes; Butler, yes; Campbell, yes; Carpenter, absent; Huston, yes; Irish, yes. Motion carried 6-0.

Develop Athletic Coop Agreement with Dallas ESD #327: no action on this item

Superintendent Search Procedure: Dr. Campbell and President Wear gave the most recent information on the search process. No action for this item at this time

School District Information Technology Service: In 2015, all standardized testing for students will be online. District networking, equipment and services must be upgraded to prepare for all the coming changes and solve current issues. Past technology services utilized by the District were reviewed and a proposal for services from Quality Network Solutions was considered. The Technology Committee will investigate the option in more depth and revisit the matter at the December Board meeting. No action taken on this item

Verbatim Closed Meeting Records: A motion was made by Butler with second by Irish to approve the deletion of verbatim closed meeting recordings made at least 18 months and older, per board policy

2:220. Roll Call: Spangler, yes; Wear, yes; Butler, yes; Campbell, yes; Carpenter, absent; Huston, yes; Irish, yes. Motion carried 6-0.

Closed Meeting:

A motion was made by Butler with second by Campbell to adjourn to closed meeting on November 20, 2012 at 10:16 p.m. to discuss items per ILCS 120/2(c) listed below:

(1) Appointment, employment, compensation, discipline, performance, or dismissal of specific employees,

(10) The placement of individual students in special education programs and other matters relating to individual students.

Roll Call: Butler, yes; Campbell, yes; Carpenter, absent; Huston, yes; Irish, yes; Spangler, yes; Wear, yes. Motion carried 6-0.

President Wear called the November 20, 2012 closed meeting to order at 10:16 p.m. Board members present: Nathan Butler, Pam Campbell, Rex Huston, Mark Irish, Darren Spangler, and Cindy Wear. Also present: Supt. Jo Campbell, Princ. Lila McKeown, and Sec. Jeanne Clayton. Butler left the meeting 10:45, and McKeown left at 10:56 p.m.

Closed meeting included discussion of (1) Substitute Classified Staff Applications – Head Custodian Substitute; Substitute Cook, Substitute Custodian, and Driver Candidate; Substitute Paraprofessional, (1) School Psychologist Contract for FY 2013, (1) Specific Classified Employee Salary, (1) FY 2013 Principal's Contract, (1) Other Personnel Items, and (10) Matters Related to Individual Students.

A motion was made by Irish with second by Campbell to return to open meeting at 11:27 p.m. Voice Vote confirmed all in favor. Motion carried.

Substitute Classified Staff Applications:

A motion was made by Campbell with second by Spangler to approve the Substitute Custodial application submitted by Ralph Todd. Roll Call: Butler, absent; Campbell, yes; Carpenter, absent; Huston, yes; Irish, yes; Spangler, yes; Wear, yes. Motion carried 5-0.

A motion was made by Wear with second by Huston to approve the Substitute Cook and Custodial application submitted by Minnie Lahar. Roll Call: Campbell, yes; Carpenter, absent; Huston, yes; Irish, yes; Spangler, yes; Wear, yes; Butler, absent. Motion carried 5-0.

It is the administration's intent to hire Lahar as a school bus driver candidate and to begin the process of driver certification.

A motion was made by Irish with second by Wear to approve the Substitute Paraprofessional application submitted by Cindy Fry. Roll Call: Campbell, yes; Carpenter, absent; Huston, yes; Irish, yes; Spangler, yes; Wear, yes; Butler, absent. Motion carried 5-0.

School Psychologist Contract for FY 2013:

A motion was made by Spangler with second by Huston to accept the School Psychologist Contract as presented. Roll Call: Campbell, yes; Carpenter, absent; Huston, yes; Irish, yes; Spangler, yes; Wear, yes; Butler, absent. Motion carried 5-0.

Cafeteria Employee Salaries:

A motion was made by Campbell with second by Wear to set the assistant head cook salary for FY 2013 as provided in the amended FY 2013 Support Staff Salary Schedule. Roll Call: Campbell, yes; Carpenter, absent; Huston, yes; Irish, yes; Spangler, yes; Wear, yes; Butler, absent. Motion carried 5-0.

FY 2013 Principal's Contract:

A motion was made by Huston with second by Campbell to approve the Principal's Contract for FY 2013 as presented. Roll Call: Butler, absent; Campbell, yes; Carpenter, absent; Huston, yes; Irish, yes; Spangler, yes; Wear, yes. Motion carried 5-0

A motion was made by Spangler with second by Irish to adjourn the meeting at 11:32 p.m. The voice vote response returned all in favor. None opposed. The meeting adjourned.

Signed by Board President Cindy Wear

Signed by Board Secretary Jeanne Clayton

Approved 12-18-2012

November 20, 2012
Addendum #1

**Principal's Contract
Ms. Lila McKeown**

The base salary for Elementary/Junior High Principal Lila McKeown is increased by three percent (3%) from 72,100 to 74,263 for FY 2013.

For the current year, for Athletic Scheduler responsibilities, a one-time stipend of \$2,000 for the FY 13 School Year